



Wild Things - Droitwich

Non-collection of children policy

Rationale

I aim to liaise closely with parents/carers to ensure that collection times for children are clearly understood so that I can help prepare children for home time. Even young children can use routines to start to learn about time such as 'after snack or after [Child] goes home it's my turn'. I request that parents/carers keep me informed as to any changes to agreed collection times as soon as possible.

Procedure

If a child is not collected within 10 minutes of the agreed collection time and I haven't heard from parents/carers, I will call the parents/carers' contact numbers. If there is no response, I will try to contact any alternative contact numbers given to me for the child and during this time, I will continue to care for the child.

I will continue to try to contact parents/carers and other authorised adults until 60 minutes from the agreed collection time. I will then contact the local children's social care services and follow any advice given by them.

If I am unable to continue caring for your child until you can be contacted and make arrangements for the collection of your child, there is a possibility that your child may be placed with an alternative carer.

Signature: Meg Hearne

Date: 05 March 2024